

**WEDNESDAY NIGHT SUPPERS - September 2010 – May 2011**

**FALL/WINTER 2010**

<b><u>DATE</u></b>	<b><u>MENU</u></b>	<b><u>YG</u></b>	<b><u>GROUP/PERSON RESPONSIBLE</u></b>
<b>September</b>			
9/8	Baked potato bar	no	Vestry (Jerry/Fessey Hackney)
9/15	Spaghetti/Meatballs	yes	Ploeckelman (Christina Ploeckelman)
9/22	Ham	no	Red Door (Sunisa Bridgforth)
9/29	Hot Dogs	yes (5 <sup>th</sup> Wed.)	Greeters (Ruth/Richard Davis)
<b>October</b>			
10/6	Chicken & Noodles	yes	New (Judith Burke)
10/13		no	Altar Guild #1 (Kate Smith)
10/20	Tacos	yes	Johnston (Amy Johnston)
10/27		no	Altar Guild #2 (Kate Smith)
<b>November</b>			
11/3	Baked potato bar	yes	Vestry
11/10	Spaghetti/Meatballs	no	Ploeckelman
11/17	Ham	yes	Red Door
<b>11/24</b>	<b>Thanksgiving Eve – No Supper Served</b>		-----
<b>December</b>			
12/1	Hot Dogs	yes	Greeters
12/8		no	Altar Guild #1
12/15	Chicken & Noodles	yes	New
12/22	<b>Christmas Week – No supper Served</b>		-----
<b>12/29</b>	<b>Week After Christmas - No Supper Served</b>		-----

**WINTER/SPRING 2011**

<b>January</b>			
1/5	Tacos	yes	Johnston
1/12		no	Altar Guild #2
1/19	Spaghetti/Meatballs	yes	Ploeckelman
1/26	Baked potato bar	no	Vestry
<b>February</b>			
2/2	Ham	yes	Red Door
2/9		no	Altar Guild #1
2/16	Hot Dogs	yes	Greeters
2/23	Chicken & Noodles	no	New
<b>March</b>			
3/3	Tacos	yes	Johnston
<b>3/9</b>	<b>Ash Wednesday – No Supper Served</b>		-----

**\*Lenten Season (3/9 – 4/20) – All teams serve soup (at least 1 meatless) & bread only – NO dessert\***

3/16	Soup and Bread	yes	Ploeckelman
3/23	Soup and Bread	no	Altar Guild #2
3/30	Soup and Bread	yes? (5 <sup>th</sup> Wed.)	Vestry

**April**

4/6	Soup and Bread	yes	Red Door
4/13	Soup and Bread	no	Altar Guild #1
<b>4/20</b>	<b>Holy Week – No Supper Served</b>		-----
<b>4/27</b>	<b>Easter Week – No Supper Served</b>		-----

**May**

5/4	Hot Dogs	yes	Greeters
5/11	Chicken & Noodles	no	New
5/18	Tacos	yes	Johnston
5/25		no	Altar Guild #2

**\*\*YG = Youth Group meets**

**-Suppers must be ready to serve no later than 6:00 and food should not be taken up before 7:00**

**-Number to prepare for** is tricky, especially at the beginning of the year until the first three or four weeks have passed and we can get an average attendance. **A good number to shoot for is 40-50**, but realize that a few people will eat a lot and others (small children) may eat very little or just PB&J sandwiches. The menu of the evening may create fluctuations, too.

Too much is better than too little and extra food is often used or frozen for pastoral care or Room in the Inn use. However, we always have the PB&J and some canned soup on hand, and salad should be part of most meals. That way you can offer at least something to those who cannot arrive until close to 7:00, when some menu items may be low or depleted. We also need to monitor youth and children who may take large first helpings or return more than once for an item.

**-Always provide something for vegetarians (salad, meatless soup or other main dish).**

**-Always provide peanut butter, jelly and white bread (PB&J usually in stock – check first)**

**-Team Responsibilities:** purchase and prepare food, set up tables and serving area, remain alert to refill needs, bus tables, wash dishes/utensils, dry and put away, wipe all surfaces used, sweep in kitchen and under tables. **\*\*We are going green at Trinity, so please plan to use “real” dishes, bowls, cups and utensils.**

**-Reimbursement:**

We can reimburse only for receipts submitted and for basic menu items (we love extras, but anything above and beyond the basics will be your personal donation).

Forms for requesting reimbursement are in a folder on the kitchen counter. Attach all receipts, sign it, and give it to Dorothy or slide under her office door.

We prefer to collect monies paid for each supper, deposit it and then write checks to those who need to be reimbursed for supper expenses. If there is an urgent need for at least partial reimbursement right away, please see Dorothy and have your requisition form completed with receipts attached.

**Taking up money** – We have not done this in the past, but because we have no budget for Wednesday suppers other than what we collect from those who eat, **we are asking each team to provide someone (team member or other attendee) to sit at a table at the parish hall door to collect monies.** We do not want to turn anyone away who can't pay, but it will remind folks to not forget their checkbooks or cash too often (I'm guilty of doing just that)!